

Asian-Pacific Logistics Federation (APLF)
Minutes of the Establish Assembly Meeting

1. Date & Time: November 17, 1995 (Friday) 10:00~14:00
2. Meeting Place: The Shinagawa Prince Hotel, "Ajisai, Hibiscus" Room (Tokyo, JAPAN)
3. Attendees:

Australia:

Kerry Hammond
(Past National Chairman, Logistics Management Association of Australia)
James McGrath
(Logistics Management Association of Australia)

China:

Ma YiMin
(Chairman, China National Association of Materials & Equipment Trade)
Hu Junming
(Senior Economist, China National Association of Materials & Equipment Trade)
Lu Hao Xing
(Deputy Secretary General, China National Association of Materials & Equipment Trade)
Jin Wei
(Division Chief, Ministry of International Trade, P.R.C.)

Japan:

Nobuo Ogawa
(Vice Chairman, Japan Institute of Logistics Systems)
Motoki Inatsuka
(Senior Executive Vice President , Japan Institute of Logistics Systems)
Kunio Kakuta
(Executive Vice President, Secretary General, Japan Institute of Logistics Systems)
Takeo Suzuki
(Vice Chairman, International Committee, Japan Institute of Logistics Systems)

Korea:

Hyun-Woo, Shin
(General Manager, Korean Standards Association)
Jai-In Kang
(Managing Director, Korean Standards Association)
Tae Ho Ahn
(Chairman, Korea Logistics Association)

Singapore:

Richard Lee

(President, Singapore Institute of Materials Management)

Rhena Tan

(Secretary, Singapore Institute of Materials Management)

Kay Hock Tan

(Deputy President, Freight Links Express Holdings LTD)

Thailand:

Kovit Thanyarattakul

(President, Express Transportation Organization Thailand ETO)

Secretariat of Hosting Country:

Masato Tokuda

(Deputy Secretary General, Japan Institute of Logistics Systems)

Junji Higashino

(Japan Institute of Logistics Systems)

Midori Aoyama

(Japan Institute of Logistics Systems)

4. Order of Business:

1. Report on proceedings of APLF establish assembly
2. Proceedings for APLF establishment
 - 1) Discussions on the APLF establishment prospectus (draft)
 - 2) Discussions on the APLF agreement (draft)
 - 3) Election of the chairman and vice chairman
 - 4) Present APLF activities
 - 5) Present APLF membership organization
 - 6) The next general meeting and the logistics international conference

1. Opening of meeting

(Opened on time)

Mr. Motoki Inatsuka, Secretary General of FAPLO and Senior Executive Vice President of Japan Institute of Logistics Systems (JILS), as acting moderator, presented the gist of the establishment general meeting of the Asian-Pacific Logistics Federation which is a newly cooperative organization for logistics among Asian-Pacific countries, being a consolidation of the FAPLO and the APLMF ; and Mr. Nobuo Ogawa, Vice Chairman of Japan Institute of Logistics Systems and APLMF Secretary General, as representative of the hosting country, welcomed each of the countries represented and spoke of his desire for the success of

the establishment general meeting.

2. Introduction of representatives from each country

Mr. Inatsuka, introduced the FAPLO representatives from the countries of Korea, Singapore, and Japan, and the APLMF representatives from the countries of Australia, China, Korea, Singapore, and Japan, as well as the representative from Thailand, who has expressed the desire to join the federation.

3. Election of chairman

Due to the fact that Hiroshi Saito, JILS Chairman and APLMF Chairman, was abroad on business, and since it was accepted that the hosting country, Japan, should serve as chairman, Nobuo Ogawa, Vice Chairman of JILS, was elected as chairman.

4. Report on proceedings up to APLF establishment

The Chairman requested an account of the proceedings leading up to today's establish assembly meeting, and Mr. Inatsuka reported on (1) the FAPLO establishment, (2) the APLMF establishment, (3) the APLMF Seoul Conference and the Gold Coast Conference, (4) the acceptance of each country through the documents of the FAPLO Managing Director, (5) visits to Singapore, Thailand, Malaysia, Indonesia, Korea, China by the managing directors of both the APLMF and the FAPLO this summer, and the particulars of preliminary talks with Australia through correspondence, and it was reported that mutual agreement from each country was obtained. Mr. Inatsuka also touched on the proceedings which established the Japan Institute of Logistics Systems (JILS) by combining the Japanese Council of Logistics Management (JCLM) and the Japan Logistics Association (JLA) in Japan in June 1992.

5. Proceedings:

1) Concerning discussions on the APLF establishment prospectus (draft)

The Chairman requested the announcement of the establishment prospectus (draft), and it was read aloud by Mr. Inatsuka. The prospectus was adopted unanimously and signed by the representatives from each country.

2) Concerning discussions on the APLF agreement (draft)

The Chairman requested the proposal of the agreement (draft), and Mr. Inatsuka rendered an account of the said proposal which was followed by a discussion.

The gist of the discussion was as follows:

- ① Mr. Kerry Hammond, representing Australia, noted that 1 (activities) of Clause 3 "effectuates the general meeting once every 2 years," and by "holding the meeting once every two years," his concern is that then when the time comes which requires the general meeting to be held that this might interfere with the activities, and so it was proposed and acknowledged that the agreement should be revised to read, "the general meeting shall be held at least once every 2 years."

- ② Next, Mr. Kerry Hammond noted that in the provisions of Clause 4 (committee members), the committee is a "non-profit organization" and he questioned the attendance of the representatives from commercial businesses. Mr. Kay Hock Tan, representing Singapore, and Mr. Kovit, representing Thailand, to whom this pertains, stated that it was their intention to participate in the organizing of a non-profit organization of logistics, and all those present agreed to this.
- ③. Mr. Ma YiMin, representing China, proposed the stipulating of "the nationality of the group and the local name must be entered into the group name at the time that the local group joins the federation, " as a required heading in the provisions of Clause 4 (committee members); however, as for the admission of new members into the group, this should be discussed and examined at the general meeting in accordance with the paragraph on "admission of members and expulsion" of Clause 11, and the point made by China in the establishment general meeting was explicitly preserved on record.
- ④ Mr. Kerry Hammond stated the opinion that in Clause 8 (chairman), the provision "may not be precluded from reappointment" might lead to fixation; however, under current conditions, it cannot be said that all of the countries are able to assume the responsibility of chairman and deputy chairman, and to some extent the reappointment cannot be helped for the sake of the continuation and operation of the federation; however, as a rule, rotation of the chairman should be done as much as possible, and there was confirmation to this.
- ⑤ Mr. Inatsuka noted that with regards to Clause 12 (discussion method), as far as rules are concerned, the support of the majority to two-thirds or more is stipulated; however, as for the resolutions of the general meeting, governing by way of mutual agreement resulting from discussions is the preferred method of operation, and this was acknowledged.
- ⑥ Mr. Kovit, representing Thailand, asked if the point of "having no source of funds" in Clause 12 (finances) would interfere with the APLF activities. As a response, in consideration of the circumstances of each country so as not to cause members to bear the expenses of membership fees and making joining the federation easier, the provision will stand; and if it is necessary for the federation to conduct aggressive activities in the future, then this provision will re-examined. It was acknowledged that each country would bear the expenses for participating in meetings, etc., and that the country sponsoring the conferences, etc. would bear the necessary expenses thereof.

At this point, the discussions were completed, and the APLF agreement was acknowledged by a unanimous consensus.

3) The election of the chairman and vice chairman

The Chairman deliberated the election of the conference chairman and the vice chairman in accordance with the provisions of the new agreement Clause 5 (directors), and all of the participating countries - except Japan - agreed that Japan should take the office, and so, Nobuo Ogawa, JILS Vice Chairman, agreed to assume the chairmanship and was elected by a unanimous vote.

As for Vice Chairman, Mr. Inatsuka nominated Mr. Kerry Hammond, representing Australia, for first vice chairman, and Ma YiMin, representing China, for second vice chairman, and both persons were elected unanimously. The new Chairman Ogawa designated Motoki Inatsuka, JILS Senior Executive Vice President, as the Secretary General, and this was approved by all members.

Brief remarks were made by the chairman, vice chairman, and secretary general on how each would serve to develop the APLF.

4) Present APLF activities

Concerning the nature of the activities, Secretary General Inatsuka conferred with the members that he would gather the opinions from the countries of the chairman and the vice chairman based on Clause 3, and that he would propose these opinions to the member countries, and this was acknowledged.

Also, the APLF logo according to the China proposal studied at the APLF Seoul Conference was submitted and was endorsed by all members.

5) Present APLF membership organization

It was confirmed that the APLF would start functioning with 9 member countries with the addition of three countries

- New Zealand (Logistics Management Association of New Zealand),
- Malaysia (Federation of Malaysian Freight Forwarders),
- Indonesia (Indonesian Forwarders Associations)

who supported the establishment of the APLF and announced their joining the federation, on top of the countries who participated in the establishment general meeting.

Also, there was a discussion about Korea and Singapore, both countries of which had two former group members, and how adjustments should be made within the said countries individually so as to become a member country represented by a single group in the near future.

6) The next general meeting and the logistics international conference

Vice Chairman Ma YiMin, representing China, proposed that the next general meeting and international conference be held in Beijing in 1996 or 1997, and this was approved unanimously.

6. Adjournment:

With all business completed, the conference chairman affirmed the establishment of the APLF and the dissolution of the FAPLO and the APLMF; and after expressing gratitude toward Tae Ho Ahn, Korea, former FAPLO Chairman and Hiroshi Saito, Japan, former APLMF Chairman for their efforts in the past, the meeting was adjourned.

Nobuo Ogawa
Chairman

Motoki Inatsuka
Secretary General