

Asian-Pacific Logistics Federation(APLF)

Minutes of the 2nd General Assembly

1. Date and time : June 15, 1999(Tue) 15:00 to 19:00

2. Location: Novotel Hotel, Sydney , Australia “Terrace 4”

3. Participants:

1st Vice Chairman

Kerry Hammond(Australia LAA past chairman)

2nd Vice Chairman

Ma YiMin(China CAMET Chairman)

3rd Vice Chairman

Richard Lee(Singapore SIMM President)

Member:

Gijs Faber(New Zealand LMA Executive Council Member)

Ahn Tae-Ho(Korean KLA Honorary chairman)

Other participants:

Lu Haoxing(china CAMET Vice Secretary General)

Rhena Tan(Singapore SIMM Director)

Yuji Hirano(Japan JILS International Committee Chairman)

David Doherty(Australia LAA Chairman) Left early

John Turner(Australia LAA Chairman of Victoria) Left early

Secretary-General:

Motoki Inatsuka(Japan JILS Senior Executive Vice President)

Secretariat:

Masato Tokuda(Japan JILS Managing Director and Secretary General)

4. Agenda

1) Opening

2) Approval of agenda

3) Approval of 1st General Assembly minutes

4) Reports

(1) Progress report

(2) State of Logistics in Member Countries

5) Discussions

- (1) Report and discussion of Personnel Training Committee(PTC) study
- (2) Future activities plan and strengthening the organization
- (3) Host country for the next International Conference(ICL)
- (4) Election of offices to fill posts for expired terms

6) Closing

5. Meeting Minutes

1) Opening

The meeting was conducted by Secretary-General Inatsuka and while commenting on The holding of the 2nd General Assembly reported that the sudden illness of APLF Chair Ogawa has prevented him from attending the General Assembly.

Therefore, in compliance with Article 7 of the APLF bylaws the order of agent for the chairman was followed and Mr. Hammond, the 1st Vice Chairman from Australia, served as Chairman for the General Assembly.

All members agreed, however, that Secretary-General Inatsuka should conduct the meeting until the discussion were begun.

2) Introduction of participants

The participants from six countries were individually introduced.

3) Approval of agenda

The Secretary-General read the previously publicized agenda, which was unanimously approved.

4) Approval of 1st General Assembly minutes

The meetings minutes for the 1st General Assembly held June 11, 1997 in at the Great Wall Sheraton Hotel in Beijing, China, were read by the Secretary-General and unanimously approved.

5) Reports

(1) Progress Report

The Secretary-General used various materials to report a summary of the progress of activities during the two years between the 1st General Assembly and the 2nd General Assembly, This report was unanimously approved.

(2) State of Logistics in Member Countries

The participating 6 member countries of Australia, China, Korea, New Zealand, Singapore, and Japan gave reports on the state of logistics in their countries during

The past two years

Both Mr. Doherty and Mr. Turner of LAA attended during the report and

Mr. Doherty offered a greeting as the Chairman of LAA.

6) Discussions

A 15 minute break was taken after the country reports and then discussions were held under the direction of Chairman Hammond.

(1) Report and discussion of Personnel Committee(PTC) study

Chairman Hammond presented a study conducted by the Personnel Training Committee that was held on February 12, 1999, in Sydney, Australia, and attended by four countries, and then a discussion of the study was held.

First, Chairman Hammond(PTC Chairman) gave a report on the ten points that were studied by the 1st Personnel Training Committee.

APLF to prepare a listing of education institution into groups for the delivery of specific course, eg Transport, warehousing, purchasing, materials management, etc. This listing is based on the LAA education Directory and has been issued to the members attending the Sydney Meeting.

- APLF recommends to these organizations that they develop mechanisms to delivery course in emerging nations. Because APLF has no funding we must create a greater awareness on logistics in industry and try an encourage industry to assist logistics in each country, for example the logistics industry in Indonesia.
- APLF members in each country to set up a sub-committee to request greater spending on logistics education through sponsored seminars, scholarships and the establishment of Logistics Department in their Universities.
- APLF to seek expression of interest within their countries to obtain sponsorship, funding subscription from private industry groups such as, petroleum, shipping, aviation, retail and other industries.
- APLF to work with Institutes/logistics association to prepare training kits according to each countries needs so that they can be used as a more cost effective method of

logistics education.

- Associations could include education on their home page and advise members where education courses can be obtained.
- APLF to assist and coordinate exchange of students or business delegates to other member countries, including the transfer of information between APLF members. An example of this has been the LAA and RMIT University providing logistics seminars when Australia has a delegation of logistics managers from China.
- APLF to support/encourage seminars, conferences on logistics education and training. Also APLF could make presenters available to give papers.
- APLF to encourage logistics executives and academics to offer seminars when they are in another country for company business or education business.
- APLF to continue monitoring logistics education in the region and to meet as a committee whenever required.

After receiving the report the views of the various countries were exchanged and it was decided to continue the Personnel Training Committee. Regarding the ten points proposed by Chairman Hammond (Committee Chairman), it was decided to have the Personnel Training Committee study a method for more practical implementation Chairman Hammond also proposed that the next committee meeting be held in Singapore in February or March, 2000, and this was unanimously accepted.

(2)Future activities plan and strengthening the organization

The Secretary-General introduced the previously expressed opinions of the member countries regarding the future APLF activities and strengthening of the organization, and then a discussion was held.

The results of the discussions were as follows.

- To strengthen the APLF organization the fundamental organization in each member country should be clarified and members should regularly attend meetings.

(For example, Thailand, Malaysia, and Indonesia, which are not participating.)

- Make a specific action plan to address the training-related problems.

- As the next step, a joint survey on the problems related to standardization of and utilization of information for logistics in the Asia-Pacific region should be conducted.

It was agreed to study the future activities plan and strengthening of the organization under the leadership of the next Chair country based on the above three principles.

(3) Host country for the next International Conference

(International Conference on Logistics ICL)

The Secretary-General announced that the opinions of the countries regarding the Host country for the next International Conference were as follows.

-China: Thailand or Singapore

-Australia: Singapore

-Singapore: The International Pro-Mat Conference and Globaltronics Exhibition will be held in October 2000 and so Singapore would like to request support from APLF.

-New Zealand: Japan

-Japan: Singapore

The result from the discussion based on the above opinions was that the next International Conference on Logistics (ICL) will be held in Singapore in 2001.

And for the International Conference on Logistics(ICL) sponsored by SIMM, APLF will use its list of supporters to advertise and conduct PR for the 2001 International Conference on Logistics (ICL).

(4)Election of officers to fill posts for expired terms

Regarding the election of officers to fill posts for expired term the Secretary-General announced the officers recommended by the member countries, which were as follows.

-China: Desires for Japan to continue in the present positions.

-Australia: The current officers should remain in their posts until the next General Assembly.

-Singapore: Offered candidacy to be the next APLF Chair country.

-Japan: Since APLF was established in 1995, Japan has served as Chair country for 2 terms totaling 4 years, Since it is a rule of International organizations that the member countries share the responsibility of running the organization. Japan would like to decline being selected as the Chair country. Japan supports Singapore for the Chair country.

-Korea: Hopes that Japan will continue as Chair country.

-New Zealand: Hopes that Japan will continue its leadership.

The results of the discussion based on these opinions was the election of the following Officers.

*Chairman: Richard Lee (Singapore SIMM)

*1st Vice Chairman: Kerry Hammond (Australia LAA)

*2nd Vice Chairman: Ma YiMin (China CAMET)

*3rd Vice Chairman: Undecided (Japan JILS)

The secretariat will be overseen by Chair country Singapore SIMM.

The members will be notified later of the Japanese vice Chairman and the secretary-General will be selected by new Chairman Lee.

Representing the APLF members, Chairman Hammond expressed his gratitude for the four years of service of Ogawa, Secretary-General Inatsuka, and the much help from the JILS secretariat and directed that his comments be recorded in the meeting minutes.

6. Closing

At the conclusion of the General Assembly by the Chairman thanked the participants for their cooperation with the assembly. The new chairman. Mr. Lee, promised to work for the next to years to promote APLF activities and cooperate in the development of APLF The General Assembly ended in applause for the new chairman.

